

POLICY			
Subject:	Health, Safety, Security, & Environment (“HSSE”) Risk Management and Stewardship	Effective:	2022-12-02-
Issue to:	All Employees	Page:	Page 1 of 2
		Replaces:	2021-10-06

1. Purpose

The purpose of this policy is to protect people, environment, assets, and continuity of airport operations.

2. Policy Statement

2.1. It is the policy of the Fort McMurray Airport Authority (FMAA) to sustainably mitigate HSSE risks to an acceptable level and demonstrate continuous improvement towards sustained excellence in stewardship in the management of our programs.

3. Applicability

3.1. This policy applies to all employees (see Definitions).

4. Responsibilities

Accountable Executive or designate

4.1. Allocating resources to support stewardship activities.

Manager, HSSE

4.2. Development of quantitative goals and reporting annually on performance.

4.3. Enhancing employee competencies through training and development.

All

4.4. Compliance with all applicable laws, and regulations.

4.5. Continuous improvement of HSSE practices, risk management principles, and regulatory compliance through monitoring and applying appropriate industry regulatory requirements, standards, and best practices.

4.6. Measuring, monitoring, reporting, and, where feasible, reducing and optimizing carbon emissions from sources owned or controlled by FMAA.

4.7. Contributing to a positive culture; demonstrating core values in the execution of day-to-day work responsibilities.

4.8. Fulfilling associated responsibilities outlined in related documents.

5. Policy Evaluation

5.1. Reviewed annually, at minimum.

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6. Consequences for Non-Compliance

6.1. Consequences depend on the nature of the offense and the severity and effect of the incident, ranging from re-training to progressive discipline, up to and including loss of employment.

7. Authority

7.1. A manager with HSSE oversight responsibilities may revise this policy and the CEO/Accountable Executive authorizes.

8. Related Documents

- 8.1. FMAA Airport Operations Manual and associated documents (e.g., Safety Management System manual).
- 8.2. FMAA Airport Security Program Manual and associated document (e.g. security procedures and training materials, security awareness training materials)
- 8.3. FMAA Hazard Register

9. Definitions

- 9.1. **Acceptable level:** risk exposure that is deemed acceptable by FMAA as defined by its risk matrix.
- 9.2. **Employees:** Employees of FMAA.
- 9.3. **Risk Assessment:** process of identifying hazards and assessing associated risks with the aim of eliminating or mitigating to an acceptable level.

December 2 2022

Approved by



Denean Robinson, Interim President & CEO (Accountable Executive)